

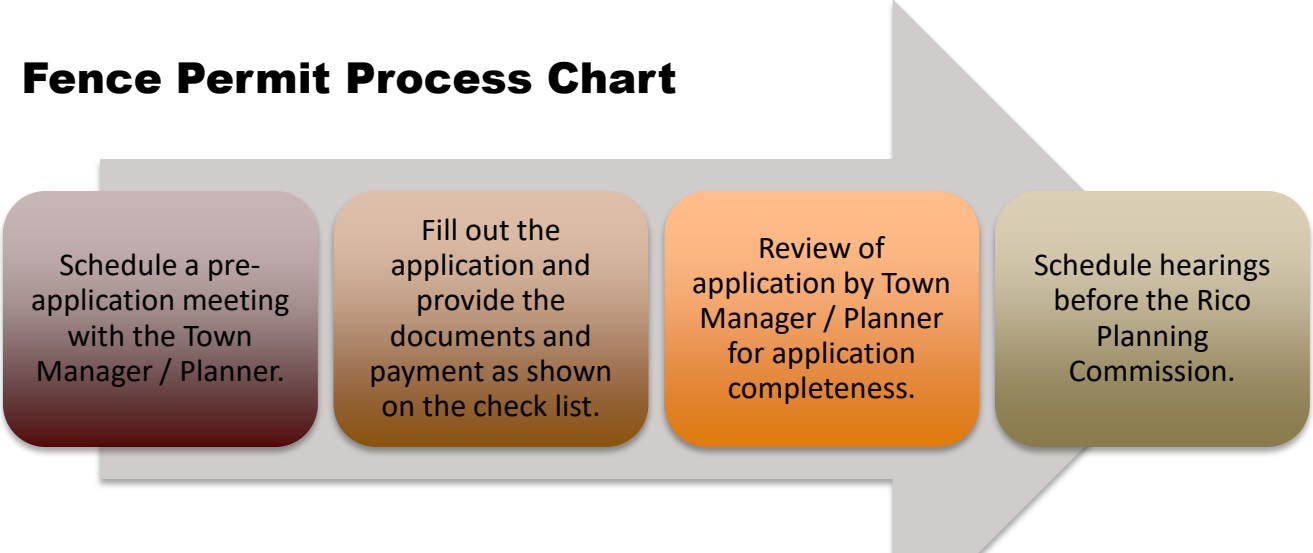
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## Fence Permit

Fence Permits are required for all fences the except the following:

- Fences in the front yard that to not exceed four (4) feet in height and that are constructed with wood, logs, bark, slab, stone, wrought iron or any combination of those materials.
- Fences in the back yard that to not exceed six (6) feet in height and that are constructed with wood, logs, bark, slab, stone, wrought iron or any combination of those materials.

### Fence Permit Process Chart



The process chart is a horizontal flow diagram with four steps in rounded rectangular boxes, set against a large grey arrow pointing right. The boxes are colored in a gradient from dark brown to light tan.

Schedule a pre-application meeting with the Town Manager / Planner.

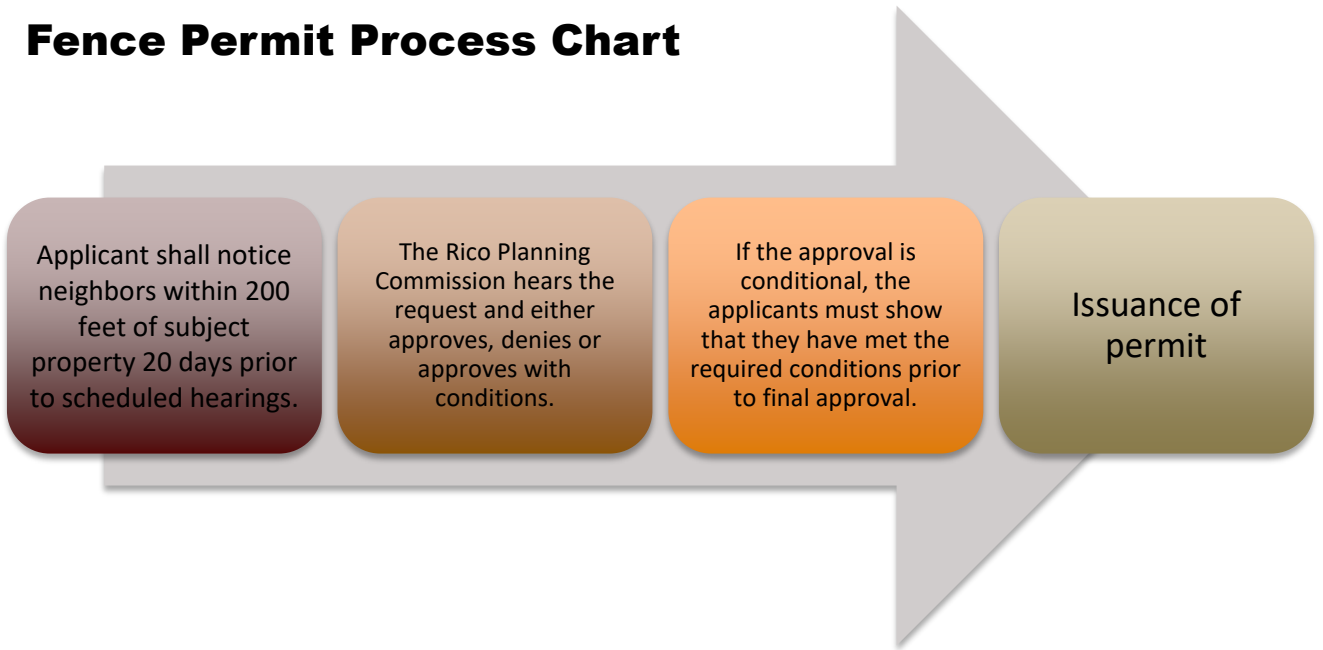
Fill out the application and provide the documents and payment as shown on the check list.

Review of application by Town Manager / Planner for application completeness.

Schedule hearings before the Rico Planning Commission.

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## Fence Permit Process Chart



The Rico Planning Commission will review the permit application according to the following standards:

- Special circumstances related to lot size, shape, area, topography, surrounding conditions, access and location that do not generally apply to properties in the same area and zone district.
- Fences should not negatively impact snow removal, streetscapes, separation of buildings for fire protection, off-street parking areas, solar access, view corridors. Attention shall be given to impacts on neighbors.
- Fences shall not constitute a material detriment to public welfare or injury to the use of property in the vicinity.

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## Special Use Permit



Applicant Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Email \_\_\_\_\_ Fax Number \_\_\_\_\_

Street Address of Subject Property \_\_\_\_\_

Legal Description of Subject Property \_\_\_\_\_

Zone District of Subject Property \_\_\_\_\_

### Attachments Required:

- 2 paper copies and one electronic copy of a drawing or photograph of the proposed fence and a drawing indicating where on the lot the fence is to be located.
- Description of the materials to be used on the fence.
- Letter of agency if applicant is other than the owner of the property
- An application fee in the amount of \$25.00
- A narrative describing the requested fence design variances, the applicant's reason for such variances and why the proposed design is compatible with the general purpose of the fence regulations.
- A Certificate of Mailing with names, addresses, and property owned of property owners within 200 feet of subject property.
- A copy of the deed for the property.

*I swear that the information provided in this application is true and correct and that I am the owner of the property or otherwise authorized to act on behalf of the owner of the property.*

Signature: \_\_\_\_\_ Date \_\_\_\_\_

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Date Application Received \_\_\_\_\_

Application Reviewed by \_\_\_\_\_

Application Fee Received \_\_\_\_\_

Date of Hearing \_\_\_\_\_

Application Complete \_\_\_\_\_

Rico Planning Commission Action \_\_\_\_\_

Mailing Notice Complete \_\_\_\_\_

Approval Subject to Conditions \_\_\_\_\_

Other comments:

