

TO: Town of Rico Board of Trustees

From: Chauncey McCarthy

Consideration of the second reading and approval of the 2022 budget

Included in this packet is the budget ordinance and the budget for your final consideration. Payroll, PERA, and insurance benefits have been adjusted to represent a full time Town Clerk. Funds budgeted for contract accounting services have been removed

Consideration of supporting grant applications for funding of broadband internet infrastructure resolution

Included in this packet is a resolution to show support for grant applications for funding broadband infrastructure

Approval of Funding Agreement with The Rico Center

Nicole Pieterse will give the Board an update on the agreement with the Rico Center, which is included in this packet. This agreement will be relevant to the 2022 budget.

Banning of repositories within town limits

As the soil lead remediation conversations continues it has been brought to my attention by a trustee that there is a potential for soil lead repositories to be constructed within the town limits. This is a topic they would like to discuss.

Short term rental ordinance

Short term rentals are a hot topic in many communities and the effects of STR have been seen across this country with major impacts on destination locations. If the board is considering a short-term rental ordinance the topics below should be discussed to help guide the creation of the ordinance:

Regulating Amount of STR's:

- Where to allow STRs (in what zone districts)?
- Allow in primary residences only?
- Whether to cap STRs (in what zone districts)?
- Whether to restrict STRs (in what zone districts)
- Whether to grandfather existing STRs if we prohibit, they lose their permit if they fail to apply for permit, pay for permit, violate their permit or there's an ownership change

STR Permit process:

- What amount to charge for annual STR permit fee?
- Who should issue STR permits? Manager, Planning Commission, Town Board?
- Neighbor notification?
- Etc.

Included in this packet is a matrix of Short-Term Rental Ordinances

Upcoming Planning Commission openings

As we approach the New Year there will be few open seats on the Planning Commissions. Two letters of interest have been submitted to the town for review by the board.

Update on the VCUP negotiation

Nicole and Tom will provide an update on the VCUP application.

Changing meeting time

Should the 6:30 meeting time be adjusted back to 7:00?

Internet Committee Update

Jim Ostrem will give an internet committee update.

General Fund Revenues	2020	2021	2021	August 31th 2021	2022	
	Audit	Original Budget	Original vs Amended	Projected Year End Budget	Proposed Budget	Notes
Operating Revenues						
Property Tax*	77,551.00	78,169.67	-5,112.02	73,057.65	86,101.09	Based on Aug Actual Valuation
Delinquent Taxes & Interest	338.00	200.00	90.24	290.24	200.00	
Sales & Use Tax	123,061.00	130,000.00	20,000.00	150,000.00	126,752.00	Based on conservative evaluation of upward trends (3% increase)
Specific Ownership Tax	4,098.00	3,800.00	640.21	4,440.21	4,000.00	Based on last years audit
Cigarette Tax	0.00	120.00	71.66	191.66	190.00	Based on 2021 collection
Motor Vehicle Tax	1,549.00	1,300.00	249.49	1,549.49	1,500.00	Based on 2021 collection
Total Operating Revenues	206,597.00	213,589.67	15,939.58	229,529.25	218,743.09	
Intergovernmental Revenue						
Mineral Leasing	18,963.00	15,000.00	-1,922.90	13,077.10	5,000.00	mineral leasing is going away in Dolores County
Severance Tax	1,794.00	1,200.00	-1,200.00	0.00	0.00	mineral leasing is going away in Dolores County
Building Permits - All licenses and permits are grouped together in audit	19,126.00	3,000.00	8,846.86	11,846.86	5,000.00	Conservative guess
Septic Permit		0.00	37.50	37.50	375.00	Septic prices went up in 2021
Development Applications		500.00	4,777.50	5,277.50	20,000.00	An offset to actual applications - will likely vary
Business Licenses		200.00	50.00	250.00	200.00	Based on last year
Dog Licenses (licenses & permits together on audit)		100.00	-70.00	30.00	100.00	Based on last year
Total Intergovernmental Revenues & Fees	39,883.00	20,000.00	10,518.96	30,518.96	30,675.00	

Miscellaneous Revenues						
Insurance reimbursement	0.00	0.00	1,940.00	1,940.00	0.00	
Reimbursement	0.00	0.00	150.00	150.00	0.00	
Interest	498.00	400.00	70.07	470.07	475.00	Based on last year
Fines & Forfeits	6,317.00	4,000.00	6,390.74	10,390.74	10,000.00	Based on last year
Rent - in miscellaneous in audit		5,700.00	-300.00	5,400.00	5,400.00	Based on last year
SMPA dividend - in miscellaneous in audit		1,000.00	-565.82	434.18	400.00	Based on last year
Rico Center		0.00	0.00	0.00	40,000.00	Based on a reduction of 2019 revenues (severance tax loss)
Miscellaneous Revenues (lumped together in audit)	75,156.00	0.00	138.02	138.02	0.00	
CVRF (COVID relief fund) - in miscellaneous in audit		6,000.00	23,030.90	29,030.90	0.00	I think this money probably ran out but maybe not
Total Miscellaneous	81,971.00	17,100.00	30,853.91	47,953.91	56,275.00	
Total Revenues before Payroll Transfers						
	328,451.00	250,689.67	57,312.45	308,002.12	305,693.09	
Transfers						
Payroll Transfer	151,807.00	169,848.87	-6,170.43	163,678.44	124,014.88	
Attorney pass through	0.00	50,000.00	70,878.36	120,878.36	75,000.00	
Contract Labor Transfers	0.00	5,080.00	-5,080.00	0.00	8,000.00	
Total Payroll Transfers to / From Other Funds	151,807.00	224,928.87	59,627.93	284,556.80	207,014.88	
Total Operating Revenues and Transfers						
	480,258.00	475,618.54	116,940.38	592,558.92	512,707.97	
Special Projects Revenues						
	17,785.00	25,000.00	-6,609.57	18,390.43	23,400.00	
Total Revenues	498,043.00	500,618.54	110,330.81	610,949.35	536,107.97	Budgeted amount does not match Audit - Audit is wrong
Expenses - Total	425,305.00	544,580.76	33,751.04	578,331.80	595,059.67	
Fund Balance Ending	884,560.00	707,453.00		917,177.55	858,225.85	

General Fund Employee & Contract Labor Expenses	August 31th Report					Notes
	2020	2021	2021	2021	2022	
	Audit	Original Budget	Original vs Amended	Projected Year End Budget	Proposed Budget	
Operating Expenses						
Salaries & Wages						
Town Administrator / Manager	67,574.00	67,000.00	-8,791.64	58,208.36	70,000.00	
Maintenance 1	36,559.00	36,569.49	0.00	36,569.49	37,044.89	1.3% Cost of living raise
Town Clerk / Admin Assistant	33,723.00	33,731.86	0.00	33,731.86	33,731.00	
Administrator - combined with all POST programs in audit		5,000.00	-5,000.00	0.00	5,000.00	This position is may not be necessary
Park & Recreation groomer - combined with all POST programs in audit		7,000.00	-227.50	6,772.50	7,000.00	Based on last year
Park & Recreation ice rink & park - combined with all POST programs in audit		8,900.00	-2,900.00	6,000.00	8,900.00	Might want to give him the recycling program
Maintenance 2	640.00	20,000.00	-15,000.00	5,000.00	10,000.00	Not sure whether or not this will be used
Water Technician	2,543.00	5,000.00	-1,828.00	3,172.00	4,000.00	Based on last year
Town Marshall	22,645.00	30,000.00	-7,775.57	22,224.43	30,000.00	Based on last year
Subtotal - Salaries & Wages	163,684.00	213,201.35	-41,522.71	171,678.64	205,675.89	
Employee Taxes and Benefits						
Payroll Taxes	13,324.00	19,674.61	14,450.45	34,125.06	19,662.62	
Employer PERA (employee benefits combined on audit)	58,619.00	21,500.00	9,884.29	31,384.29	20,018.33	
Employee Health Insurance		41,704.80	-3,760.20	37,944.60	26,687.88	Based on last year - this may go up.
Employee Life Insurance (employee benefits combined on audit)		150.00	-12.21	137.79	106.80	Based on last year
Employee Consideration		3,000.00	0.00	3,000.00	3,000.00	
Subtotal - Employee Taxes & Benefits	71,943.00	86,029.41	20,562.33	106,591.74	69,475.63	

Subtotal - Employee Costs	235,627.00	299,230.76	-20,960.38	278,270.38	275,151.52	
Other Labor						
Municipal Court Judge (Part Time)	4,500.00	4,500.00	0.00	4,500.00	4,500.00	
Town Attorney (plus prosecutor)	83,923.00	26,000.00	-16,757.75	9,242.25	20,000.00	Next year this will combine Viner & Whitmore - use Whitmore for land matters
VCUP Attorney (pass through)		50,000.00	70,878.36	120,878.36	75,000.00	Based on last year & the assumption that this will be resolved in 2022
Town Planner	0.00	2,500.00	-2,500.00	0.00	20,000.00	May not be contracted out. If it is, it will vary depending on applications.
Auditor	8,500.00	10,000.00	-1,500.00	8,500.00	12,000.00	We need a new auditor so this will go up
Building Inspector - not on audit	0.00	3,000.00	715.17	3,715.17	5,000.00	Only necessary if you want to contract this out
Accounting Services (Contract)	0.00	2,500.00	-2,500.00	0.00	0.00	
Subtotal - Other Labor	96,923.00	98,500.00	48,335.78	146,835.78	136,500.00	
Total Employee & Other Labor	332,550.00	397,730.76	27,375.40	425,106.16	411,651.52	
Other Administrative Expenses						
Special Projects Expenses	36,190.00	45,000.00	-13,928.75	31,071.25	45,157.75	
Total General Fund Expenses	425,305.00	544,580.76	33,751.04	578,331.80	595,059.67	

General Fund Other Administrative Expenses	August 31th					Notes
	2020	2021	2021	Report	2022	
	Audit	Original Budget	Original vs Amended	2021 Projected Year End Budget	Proposed Budget	
Administrative Costs						
Insurance (CIRSA)	4,968.00	5,200.00	-232.00	4,968.00	5,200.00	Based on last year need this to maintain the .gov and any other software that may be required.
IT/Website - Domain Maintenance - under miscellaneous in audit		1,200.00	-1,200.00	0.00	2,000.00	
Advertisements/Agenda - in supplies in audit		1,000.00	475.06	1,475.06	2,000.00	based on last year
Supplies	10,472.00	12,000.00	-1,098.10	10,901.90	12,000.00	this includes licenses for software that the new manager may want to revisit
Dues & Fees - in miscellaneous in audit		3,000.00	-1,716.66	1,283.34	3,000.00	based on last year
Travel/Conference/ Training Expenses - in miscellaneous in audit		1,750.00	-1,750.00	0.00	7,500.00	based on last year training new employees
Miscellaneous	30,361.00	1,500.00	21,995.40	23,495.40	2,000.00	
Transfers Out		0.00	0.00	0.00	0.00	
Debit Card - Transfer - Miscellaneous		0.00	0.00	0.00	0.00	
Subtotal - Administrative Costs	45,801.00	25,650.00	16,473.70	42,123.70	33,700.00	
Utilities						
Electric		2,000.00	-25.00	1,975.00	2,200.00	Conservative estimate
Propane		5,000.00	-665.00	4,335.00	5,000.00	Conservative estimate
Telephone & Internet		5,500.00	-261.31	5,238.69	6,000.00	Conservative estimate
Utilities-Other (all included in audit)	10,764.00	1,200.00	-406.86	793.14	1,000.00	Conservative estimate
Subtotal - Utilities	10,764.00	13,700.00	-1,358.17	12,341.83	14,200.00	
Town Vehicle Costs						
Fuel (not separated on audit)		2,000.00	341.49	2,341.49	3,500.00	Fuel has gone up a lot The marshalls will need a new vehicle
Repair & Maintenance		0.00	4,695.33	4,695.33	25,000.00	
Subtotal - Vehicle Costs	0.00	2,000.00	5,036.82	7,036.82	28,500.00	

Other						
Facilities Maintenance - all lumped into special projects on Audit		15,000.00	-10,302.00	4,698.00	20,000.00	Courthouse painting project that didn't get done
Elections		8,000.00	8,000.00	3,000.00	3,000.00	
July 4th Expenses		2,500.00	-1,421.65	1,078.35	2,500.00	based on last year
Town Cleanup Day		0.00	4,372.63	4,372.63	6,000.00	Was in POST
Treasurer Fees		2,500.00	-291.52	2,208.48	2,500.00	based on last year
Sales & Use Tax		30,000.00	12,794.58	42,794.58	25,350.40	Transfers from General Fund to POST and Street Funds 20%
Traffic Fine-Surcharge		2,500.00	0.00	2,500.00	2,500.00	
Subtotal - Other	0.00	60,500.00	152.04	60,652.04	61,850.40	
Total Other Administrative Expenses	56,565.00	101,850.00	20,304.39	122,154.39	138,250.40	

General Fund Capital Improvement Revenues	2020	2021	2021	August 31th	2022	Notes
	Audit	Original Budget	Original vs Amended	Report 2021 Projected Year End Budget	Proposed Budget	
	Excise Tax	0.00	2,000.00	-884.00	1,116.00	
Total Capital Improvement Revenues	0.00	2,000.00	-884.00	1,116.00	2,000.00	
Special Projects / Grants Revenues						
Rico Center Cemetery Pass through	0.00	0.00	3,400.00	3,400.00	3,400.00	Based on last year
Rico Center - River Corridor	0.00	3,000.00	-3,000.00	0.00	3,000.00	
Rico Center - LUC Amendments	0.00	20,000.00	-20,000.00	0.00	15,000.00	
Rico Center - Facilities improvements	0.00	0.00	13,000.00	13,000.00	0.00	
Rico Center - Food Bank & Rico Cares	0.00	0.00	874.43	874.43	0.00	
All lumped together on Audit	17,785.00					
Total Special Projects / Grants Revenues	17,785.00	23,000.00	-5,725.57	17,274.43	21,400.00	
Total Capital & Special Projects Revenues	17,785.00	25,000.00	-6,609.57	18,390.43	23,400.00	
Capital Improvements Expenses						
Facility Improvements (all special projects together in audit)	36,190.00	15,000.00	60.00	14,940.00	15,000.00	
Total Capital Improvements Expenses	36,190.00	15,000.00	60.00	14,940.00	15,000.00	
Special Projects Expenses						
River Corridor	0.00	5,000.00	-4,616.00	384.00	5,000.00	
LUC Amendments & High Resolution Photo	0.00	20,000.00	-10,757.75	9,242.25	10,757.75	
Rico Center Cemetery Pass through	0.00	0.00	3,400.00	3,400.00	3,400.00	
Rico Cares	0.00	5,000.00	-4,895.00	105.00	5,000.00	
Christmas Lights	0.00	0.00	3,000.00	3,000.00	3,000.00	
Community Meetings	0.00	0.00	0.00	0.00	3,000.00	
Total Special Projects/ Capital Improvement Expenses	36,190.00	45,000.00	-13,928.75	31,071.25	45,157.75	

Water Fund Revenues	2020	2021	2021	August 31th Report 2021	2022	Notes
	Audit	Original Budget	Original vs Amended	Projected Year End Budget	Proposed Budget	
	Operating Revenues					
Water Revenue	132,691.00	140,000.00	-12,408.17	127,591.83	127,500.00	Based on last year
Interest	614.00	100.00	-24.95	75.05	50.00	Based on last year
Electric Reimbursement	1,988.00	1,750.00	-257.50	1,492.50	1,492.00	Based on last year
Shut-off fee - with water revenue		5,250.00				Based on last year
Miscellaneous	0.00	0.00		-	500.00	Based on last year
Total Water Fund Operating Revenues	135,293.00	147,100.00	-17,940.62	129,159.38	129,542.00	
Capital Improvement Revenues						
Water Meter Replacement & Relocation Grant	52,249.00	240,051.47	-10,177.23	229,874.24	0.00	
Tap Installation		1,500.00	3,500.00	5,000.00	10,000.00	
Water Tank Replacement					0.00	
Water Tap		5,000.00	0.00	5,000.00		
Tank Replacement				-	234,500.00	Assumes 67% grant funding. Will need more to complete this project - some from CWCB and some from DOLA
Total Water Fund Capital Improvement Revenues	52,249.00	246,551.47	(6,677.23)	239,874.24	244,500.00	
Total Water Fund Revenues	187,542.00	393,651.47	-24,617.85	369,033.62	374,042.00	
Expenses - Total	441,505.00	289,406.29		305,050.45	479,842.48	
Fund Balance Ending	234,474.00	199,145.00		298,457.17	192,656.69	

Water Fund Expenses	August 31st					Notes
	2020	2021	2021	Report	2022	
	Audit	Original Budget	Original vs Amended	2021 Projected Year End Budget	2022 Proposed Budget	
Operating Expenses						
Payroll Transfer	99,393.00	108,389.77	-4,284.80	104,104.97	69,092.43	
Employee Benefits Life	92.00	140.00	-94.07	45.93	50.00	
Auditor	0.00	2,125.00	0.00	2,125.00	6,000.00	
Accountant	0.00	0.00	0.00	0.00	0.00	
Attorney	0.00	1,000.00	-1,000.00	0.00	2,000.00	
Subtotal - Employee and Other Labor Costs	99,485.00	111,654.77	- 5,378.87	106,275.90	77,142.43	
Other Costs						
Insurance	5,285.00	6,000.00	776.06	6,776.06	7,000.00	
Repairs & Maintenance - included with tank repair in Audit	213,985.00	6,000.00	-1,012.02	4,987.98	7,500.00	
Supplies	3,969.00	7,500.00	-2,931.60	4,568.40	5,000.00	
Water Samples	4,507.00	6,000.00	-4,412.97	1,587.03	2,500.00	
Electric	5,184.00	5,400.00	-276.00	5,124.00	5,500.00	
Propane	2,250.00	2,500.00	500.00	3,000.00	5,000.00	
Utilities - other	1,962.00	2,100.00	-422.31	1,677.69	2,000.00	
Dolores Water Conservation District	2,700.00	2,700.05	0.00	2,700.05	2,700.05	
Miscellaneous	125.00	500.00	353.34	853.34	500.00	
Water Fund Operating Expenses	239,967.00	38,700.05	- 7,425.50	31,274.55	37,700.05	
Total Water Fund Operating Expenses	339,452.00	150,354.82	-12,804.37	137,550.45	114,842.48	
Capital Improvement Expenses						
Water Meter Replacement & relocation	102,053.00	130,051.47		160,000.00	0.00	
Tap Fee & Installation		1,500.00		7,500.00	7,500.00	
Preliminary maintenance facility planning		5,000.00		0.00	5,000.00	Won't get spent this year Will need grant funding to execute this project
Water Tank replacement					350,000.00	
Water Engineering Service		2,500.00		0.00	2,500.00	
Total Water Capital Improvement Expenses	102,053.00	139,051.47	28,448.53	167,500.00	365,000.00	
Total Water Fund Expenses	441,505.00	289,406.29	15,644.16	305,050.45	479,842.48	

Street Fund Revenues						
	2020	2021	2021	August 31st	2022	
	Audit	Original Budget	Original vs Amended	2021 Projected Year End Budget	Proposed Budget	Notes
Operating Revenues						
Property Tax	10,678.00	10,762.68	-746.70	10,015.98	11,804.18	
Sales & Use Tax	13,117.00	11,000.00	9,000.00	20,000.00	20,000.00	
Specific Ownership Tax	562.00	500.00	108.73	608.73	500.00	
Delinquent Tax & Interest		0.00	16.99	16.99	15.00	
Franchise Tax	5,779.00	6,000.00	1,303.11	7,303.11	7,300.00	
Highway Users Tax	14,389.00	13,500.00	-660.33	12,839.67	12,800.00	
County R&B Reapportionment	11,780.00	10,000.00	1,814.12	11,814.12	11,800.00	
Interest	48.00	40.00	3.73	43.73	30.00	
Miscellaneous	0.00	100.00	14,419.00	14,519.00	500.00	
Rico Center Grant - Plowing	24,627.00	20,000.00	0.00	20,000.00	0.00	
Total Street Fund Operating Revenues	80,980.00	71,902.68	25,258.65	97,161.33	64,749.18	
Capital Improvement Revenues						
Excise Tax	3,754.00	1,500.00	306.00	1,806.00	1,800.00	from building permits
Total Street Fund Capital Improvement Revenues	3,754.00	1,500.00	306.00	1,806.00	1,800.00	
Total Street Fund Revenues	84,734.00	73,402.68	25,564.65	98,967.33	66,549.18	
Expenses - Total	115,734.00	143,817.31		97,094.00	98,872.45	
Fund Balance Ending	60,625.00	32,283.00		62,498.33	30,175.07	

Street Fund Expenses						
	2020	2021	2021	August 31st	2022	Notes
	Actual	Original Budget	Original vs Amended	2021 Projected Year End Budget	Proposed Budget	
Operating Expenses						
Payroll Transfer	35,698.00	37,017.31	958.97	37,976.28	30,522.45	
Auditor	0.00	0.00	0.00	0.00	0.00	
Accounting Services	0.00	0.00	0.00	0.00	0.00	
Subtotal - Employee and Other Labor Costs	35,698.00	37,017.31	958.97	37,976.28	30,522.45	
Contract Snow Removal	10,450.00	20,000.00	-10,000.00	10,000.00	5,000.00	Hopefully this won't be needed
Equipment Rental - on Audit?	23,159.00	0.00	0.00	0.00	0.00	
Fuel	4,620.00	8,000.00	-2,172.90	5,827.10	7,500.00	
Equipment Repairs & Maintenance	10,040.00	12,000.00	-7,232.35	4,767.65	5,000.00	
Insurance	0.00	5,000.00	1,481.61	6,481.61	6,500.00	
Supplies	3,180.00	2,500.00	-2,476.67	23.33	2,500.00	
Electric	1,279.00	2,000.00	-170.00	1,830.00	2,000.00	
Street Lights	1,128.00	2,000.00	-872.00	1,128.00	1,500.00	
Utilities - other	1,902.00	2,000.00	-90.65	1,909.35	2,500.00	
Treasurer Fees	210.00	300.00	0.68	300.68	350.00	
Total Street Fund Operating Expenses	55,968.00	53,800.00	- 21,532.28	32,267.72	32,850.00	
Capital Improvement Expenses						
Gravel Project - Various Streets		3,500.00		1,350.00	5,000.00	
Equipment Lease Loader	24,068.00	26,500.00		25,500.00	25,500.00	This lease might be up next year
Preliminary mainteance facility planning		5,000.00		0.00	5,000.00	This didn't get spent We couldn't find one last year and the Board expressed doubts as to whether the Town needed one.
Water Truck		18,000.00		0.00	0.00	
Total Street Fund Capital Improvement Expenses	24,068.00	53,000.00	- 26,150.00	26,850.00	35,500.00	
Total Street Fund Expenses	115,734.00	143,817.31	-46,723.31	97,094.00	98,872.45	

Sewer Fund	August 31st Report					Notes
	2020	2021	2021	2021	2022	
	Audit	Original Budget	Original vs Amended	Projected Year End Budget	Proposed Budget	
Operating Revenues						
Property Tax	23,564.00	23,641.00	-1,538.53	22,102.47	26,048.56	
Specific Ownership Tax	1,240.00	1,000.00	-104.47	895.53	800.00	
Miscellaneous	26.00	0.00	68.99	68.99	0.00	
Delinquent Tax and Interest	99.00	100.00	3.49	103.49	105.00	
Interest						
Total Sewer Fund Operating Revenues	24,929.00	24,741.00	-1,570.52	23,170.48	26,953.56	
Sewer Fund Expenses						
Payroll Transfer	17,083.00	28,758.00	-18,573.73	10,184.27	3,250.00	
Septic Inspection Certification & Training	0.00	1,000.00	-1,000.00	0.00	1,200.00	
Treasurer Fees	0.00	600.00	63.42	663.42	700.00	
Misc Engineering	0.00	10,000.00	-10,000.00	0.00	10,000.00	
OWTS Permit Surcharge			0.00			
Total Sewer Fund Operating Expenses	17,083.00	40,358.00	-29,510.31	10,847.69	15,150.00	
Fund Balance Ending	222,895.00			235,217.79	247,021.35	

Parks, Open Space and Recreation (POST Fund)	2020	2021	2021	August 31st	2022	Notes
	Actual	Original Budget	Original vs Amended	Report 2021 Projected Year End Budget	Proposed Budget	
Operating Revenues						
Sales & Use Tax	13,117.00	9,000.00	6,000.00	15,000.00	15,450.00	Based on 3% increase
Lodging Tax	242.00	1,000.00	-8.11	991.89	900.00	
Interest	44.00	35.00	12.03	47.03	30.00	
Excise Tax	3,754.00	1,500.00	498.00	1,998.00	500.00	We had a good building season in 2021.
Miscellaneous Income						
Total POST Fund Operating Revenues	17,157.00	11,535.00	6,501.92	18,036.92	16,880.00	
Special Project Revenues						
Rio Grande Southern Extension Grant Revenues	0.00	0.00	7,500.00	7,500.00	125,000.00	This is predicated on a successful grant application
Miscellaneous	0.00	0.00		0.00	0.00	
Total POST Fund Revenues	17,157.00	11,535.00	14,001.92	25,536.92	141,880.00	
Operating Expenses						
Grooming Payroll Transfer (all payroll combined on Audit)	8,425.00	7,000.00	1,827.50	8,827.50	7,000.00	
Ice Rink & Park Maintenance Payroll Transfer		8,900.00	-6,695.00	2,205.00	8,900.00	
Administrator Payroll Transfer	0.00	5,000.00	-5,000.00	0.00	0.00	
Repairs & Maintenance of Equipment (combined on audit)	8,808.00	1,000.00	0.00	1,000.00	1,500.00	
Supplies (combined on audit)		6,000.00	-1,552.87	4,447.13	7,500.00	
Insurance	4,852.00	5,000.00	-148.00	4,852.00	5,000.00	
Miscellaneous	0.00	300.00	-300.00	0.00	500.00	
Total POST Fund Operating Expenses	22,085.00	33,200.00	-11,868.37	21,331.63	30,400.00	
Special Project Expenses						
Town Clean Up	0.00	0.00	0.00	0.00	0.00	Included in General Fund Not sure where this expense got put in 2021.
Flowers	0.00	0.00	0.00	0.00	1,500.00	
Winter Carnival	0.00	750.00	-750.00	0.00	1,500.00	Canceled last year due to COVID but it is popular.
Rio Grande Southern Extension Trail	0.00	6,000.00	0.00	6,000.00	100,000.00	May not get construction grant but we are obliged to spend grants received on the EA and engineering.
POST Fund Special Project Expenses	0.00	6,750.00	-750.00	6,000.00	103,000.00	
Total POST Expenses	22,085.00	39,950.00		27,331.63	133,400.00	
Fund Balance Ending	87,787.00			85,992.29	94,472.29	

Conservation Trust Fund (CTF) Fund	August 31st Report					Notes
	2020	2021	2021	2021	2022	
	Audit	Original Budget	Original vs Amended	Projected Year End Budget	Proposed Budget	
Operating Revenues						
Lottery Proceeds	2,025.00	2,000.00	177.26	2,177.26	2,000.00	
Reimbursements	0.00	0.00	0.00	0.00	0.00	
Total CTF Revenues	2,025.00	2,000.00	177.26	2,177.26	2,000.00	
Conservation Trust Expenses						
Projects - Rio Grande						
Southern Trail	0.00	5,000.00	-5,000.00	0.00	30,000.00	
Total CTF Expenses	0.00	5,000.00	-5,000.00	0.00	30,000.00	
Total POST Expenses	0.00	5,000.00		0.00	30,000.00	
Fund Balance Ending	37,357.00			39,534.26	9,357.00	

**TOWN OF RICO ORDINANCE NO. 2021-04
ADOPTING THE YEAR 2022 TOWN BUDGET; APPROPRIATING SUMS OF
MONEY; AND SETTING AND CERTIFYING TOWN MILL LEVIES**

WHEREAS, the Board of Trustees designated Kari Distefano and Chauncey McCarthy, Rico Town Manager to prepare and submit a proposed budget to the Governing Body; and

WHEREAS, a public hearing was conducted on the 14th day of September, the 17th day of November and the 15th day of December 2021 in accordance with the law;

WHEREAS, the Rico Town Board finds that the adoption of the budget is essential to the provision of basic and necessary services and finds that this ordinance is necessary for the preservation of the health, safety and general welfare of the Rico community; and,

WHEREAS, the Town of Rico has reviewed and considered the Final 2022 Budget in accordance with the Local Government Budget Law on the 17th day of November, 2021; and,

WHEREAS, the proposed budget has made provisions therein for revenues in an amount equal to or greater than the total proposed described below; and,

WHEREAS, the November 18th, 2021 valuation for the Town of Rico as certified by the County Assessor is \$6,612,987 and,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES, THAT THE FINAL 2022 BUDGET FOR THE TOWN OF RICO IS HEREBY ADOPTED AND APPROVED AS FOLLOWS:

SECTION 1. BUDGETED REVENUES AND EXPENDITURES

The following sums are hereby appropriated for the revenue of each fund, for the purposes stated. The budgeted revenues and expenditures for each fund are as follows:

SECTION 2. ADOPTION OF BUDGET

The Budget as submitted, amended, and hereinabove summarized by fund hereby is approved and adopted as the Final Budget of the Town of Rico for the year 2022. The Budget shall be signed by the Mayor and made part of the public records of the Town.

SECTION 3. CERTIFICATION OF MILL LEVIES

That for the purpose of meeting all general operating expenses of the Town of Rico during the 2022 budget year there is hereby levied a tax of 13.020 mills upon each dollar of the total valuation for the assessment of all taxable property within the Town for the year 2022.

That for the purpose of meeting all Street Fund expenses of the Town of Rico during the 2022 budget year there is hereby levied a tax of 1.785 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for year 2022.

That for the purpose of meeting all Sewer Fund expenses of the Town of Rico during the 2022 budget year, there is hereby levied a tax of 3.939 mills upon each dollar of the total valuation for assessment of all taxable property within the Town for year 2022.

SECTION 3. This Ordinance shall take effect immediately upon final adoption.

This budget document was presented on the 17th day of November 2021. This Ordinance was introduced, read, approved, and adopted on the 17th day of November 2021 and considered for a second reading on the 15th day of December 2021.

Ordinance read, approved, and adopted on final reading this 15th day of December 2022

By: _____

Nicole Y. Pieterse, Mayor

Attest: _____

Linda Yellowman, Town Clerk

**TOWN OF RICO
RESOLUTION NO. 2021-_____**

**SUPPORTING GRANT APPLICATIONS FOR FUDNING OF BROADBAND
INTERNET INFRASTRUCTURE**

WHEREAS, the Board of Trustees, as the elected representatives of the Town of Rico, Colorado (“Town” or “Rico”), recognizes the ever-expanding need for and importance of highspeed broadband internet service as a necessary utility that has become part of everyday life especially in rural areas, and that the lack thereof impacts the life of nearly every citizen of Rico.

WHEREAS, the Board of Trustees recognizes the digital divide that exists acutely in Rico, leading the Town to actively seek ways to bridge this digital divide via public/private partnerships, state or federal funds, and other creative sources; and

WHEREAS, the State of Colorado has made grant funds available through its Department of Revenue (“DORA”) Grant Program for the express purpose of making highspeed broadband available to the most underserved areas of the state; and

WHEREAS, Direct Communications, the Town’s Internet Service Provider, has a history of serving underserved communities like Rico and has successfully applied for, obtained, and implemented similar grants in other rural communities; and

WHEREAS, Direct Communications has approached the Board of Trustees about working with the Town to bring highspeed, fiber-optic broadband service to the residents of Rico, and is will to supply the necessary matching funds for such purposes.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees supports Direct Communications application for a DORA Broadband Access Grant and hereby authorizes and directs the Town’s Internet Committee to assist and facilitate with providing the information necessary for such grant.

FURTHER RESOLVED, that upon issuance of the necessary excavation permit(s), the Town shall provide Direct Communications and its Town approved installation contractor, all necessary access to Town right of ways for purposes of installing broadband internet infrastructure funded by a DORA Broadband Access Grant.

FURTHER RESOLVED, such assistance shall include the input of the Town’s Internet Committee and information pertaining to the location of existing Town utility lines, however, nothing herein shall require the Town of Rico to appropriate funding for broadband internet infrastructure.

APROVED AND ADOPTED BY THE BOARD OF TRUSTEES OF THE TOWN OF RICO
this ____ day of _____, 2021.

**FUNDING AGREEMENT BETWEEN TOWN OF RICO AND THE RICO CENTER FOR TOWN
STAFF EXPENSES**

This **Agreement** is made on this ___ day of _____ 2021, between the Town of Rico, a Home Rule Municipality and political subdivision of the state of Colorado (Town) and The Rico Center, a Colorado non-profit. (Center).

WHEREAS, the Town requires funding to pay staff expenses, including salary, benefits, and/or costs for independent contractors hired to provide staffing needs to the Town of Rico.

WHEREAS, the Center is a non-profit, community foundation whose mission is to preserve and enrich the quality of life of residents, visitors or the workforce of Rico, Colorado, and desires to appropriate each year certain monies and grant the same to the Town to be restricted to pay the expenses of Town staff to meet its mission, subject to the provisions set forth in this Agreement.

WHEREAS, the Town has requested financial assistance and the Center has agreed to allocate part of its annual revenues to the Town beginning in January of 2022 through 2026.

Therefore, in consideration of the benefits that shall accrue to the parties by virtue of this agreement, it is mutually agreed as follows:

1. The Town shall remain responsible for payment of all staff expenses incurred by the Town.
2. Staff Expenses means expenses for wages or benefits, including expenses for independent contractors, to people hired to perform day to day staff functions for the Town, excluding professional service agreements with experts for capital improvement projects or other special projects of the Town.
3. The Center shall contribute financial assistance of no less than forty percent (40%) and no more than sixty percent (60%) of the Center's annual revenue or seventy thousand dollars (\$70,000), which ever is less each year beginning in 2022 and ending December 31, 2026.
4. Each year by January 31st, the Center shall notify Town in writing what funding the Town can expect and when the funds will be delivered to the Town. Funds shall be delivered to the Town by no later than July 31st each year of the term of this Agreement.
5. By accepting the funds, the Town warrants it will use the funds for the sole purpose of Staff Expenses. The Town shall separately track the receipt and expenditure of funds provided under this Agreement. Each year during the term of this Agreement, the Town shall provide the Center with quarterly financial summaries of said account and, in January, or as soon thereafter as practicable, designated representatives of the Town and the Center shall meet to review and discuss the prior year's activities hereunder, and shall negotiate in good faith to address any concern(s) pertaining to funding or use of funds under this Agreement.
6. The Center may terminate this Agreement for misuse of funds upon one hundred and twenty (120) day notice and opportunity for the Town to cure the misuse prior to termination or if the Center's mill levy is no longer collected.
7. This Agreement may be modified, amended, changed, or terminated in whole or in part, only by agreement in writing, duly authorized and executed by both Parties.

8. The waiver of any breach of any of the provisions of this Agreement, by either Party, shall not constitute a continuing waiver of any subsequent breach by that party, either of the same, or of another provision of this Agreement.

9. Invalidation of any of the provisions of this Agreement, or of any paragraph, sentence, clause, phrase, or word herein, or the application thereof, in any given circumstance, shall not affect the validity of the remainder of this Agreement.

10. This Agreement shall be immediately binding upon and inure to the benefit of each party and its respective successors and permitted assigns.

11. This Agreement shall be construed in accordance with the laws of the State of Colorado and venue shall be in Dolores County.

12. Nothing expressed or implied in this Agreement is intended or shall be construed to confer upon, or to give any person other than the parties hereto, any right, remedy, or claim, under or by reason of this Agreement.

13. All notices, requests, demands, consents, and other communications hereunder shall be transmitted in writing and shall be deemed to have been duly given when hand delivered or sent by first class United States mail, postage prepaid, addressed to the parties as follows:

Town of Rico
2 Commercial Street
PO Box 9
Rico, CO 81332

THE RICO CENTER
PO Box 114
Rico, CO 81332

Either party may change the address at which it receives written notice, by so notifying the other party in writing in the manner provided herein.

IN WITNESS WHEREOF, the parties to this Agreement have caused their names to be affixed by proper officers hereof, as of the date and year first above written.

TOWN OF RICO

THE RICO CENTER

_____, Mayor

Cristal Hibbard, President

Attest:

Linda Yellowman, Town Clerk

Short-Term Rental Ordinance Matrix-April 2021

City	Primary Residence Allowed	Non-Primary Residence Allowed	Which Taxes Required	Tax Collected: By municipality or listing agency	License Required	Neighbor Notification	Concentration Limit	Zoning Limitations	Fees
Aspen	Yes	Yes, but Deed Restricted affordable/employee units are prohibited in being used as STRs	Sales (2.4%) Lodging (2.0%) + state and county	The property owner is the liable party for the tax. Any property management company or other intermediary can pay the tax on behalf of the owner.	Yes, a short-term vacation rental permit is required to acknowledge safety requirements and other responsibilities of the property. An annually renewable Business License also required.	No	No	No	Annual business license fee of \$150. Vacatoin Rental Permit is free.
Avon	yes	yes	4% sales tax, 4% accommodation tax	yes	yes, non-transferrable	no	no	Short Term Overlay Districts - primarily town core	Annual Business License fee is \$75.
Basalt	yes	May only be rented on a short-term basis with the primary residence	4% Lodging + 8.2 % sales (Eagle County) and 9.3 % sales (Pitkin County)	Municipality yes	yes, annually renewable	no	no on single-family. max. of 8 short-term rental allowed in multi-family buildings	no	\$35 annually, plus a \$150 safety inspection charge on initial license
Beaver Creek Resort Co.	no	yes	yes	by BCRC	yes, annual Business License	no	no	no	\$200 annually
Blue River	yes	yes	2.5% Town Sales tax 3.4% Lodging Tax	Municipality	yes, non-transferrable	no	No	no	\$200 first time; \$150 annually
Breckenridge	yes	yes	2.5% Sales Tax, 3.4% Accommodation Tax	Municipality and online platforms	yes, non-transferrable	no	no	none- unless deed restricted workforce housing, then prohibited	BOLT: \$75 - \$175 annually/Admin Fee: \$25-\$150 annually
Crested Butte	Yes	Yes	4.5% Lodging Sales Tax & 5% Vacation Rental Excise Tax The excise tax collected is used to fund affordable housing projects.	The Property owner or authorized agent is responsible for collecting and remitting taxes through the Town's on-line licensing and sales tax software program.	Vacation Rental License & Town of Crested Butte Business License are both required	Yes, 100ft radius	No. The number of unlimited vacation rental licenses is limited to 30% of the total number of freemarket residential units in town located in the permitted zone districts. Currently 213 unlimited vacation rental licenses can be issued.	Yes. Restricted to permitted zones. Not allowed in deed restricted housing or accessory dwelling units that are required to be long term rentals.	Unlimited Vacation Rental License fee: \$750/year. Primary Residence License fee: \$200/year with a maximum of 60 nights of rental per year
Denver	yes	no	lodging tax: 10.75% occupational privilege tax: \$4/month business personal property tax and/or sales tax if applicable	AirBnB collects for their listings. Taxes remitted directly to the City in other cases.	yes, lodger's tax id license and non-transferrable business license required	no	no	Yes. Allowed wherever residential uses are permitted, but additional limitations apply. See sections 11.7.1, 11.8.10, and 11.12.7.7 of the Denver Zoning Code.	Lodger's Tax License - \$50 biannually Business License application fee - \$25 upon application Business License - \$25 annually
Dillon	Yes	Yes	yes	State collected sales tax but lodging tax remitted to Town	yes, renew annually	no	no	no	\$50 annually

City	Primary Residence Allowed	Non-Primary Residence Allowed	Which Taxes Required	Tax Collected: By municipality or listing agency	License Required	Neighbor Notification	Concentration Limit	Zoning Limitations	Fees
Durango	yes	yes	3.5% City sales tax and a 2% lodger's tax	AirBnB collects for their listings. Taxes remitted directly to the City by owner/manager in other cases.	yes, non-transferrable	yes, 300 foot radius	Yes. Limits are included by zone, block face, or by development depending on the location.	Yes. Permitted in 2 of 6 single-family zones and in all 3 mixed use zones. Recent code amendments have eliminated the use from multifamily zones.	\$750 first time and annual business license fees of approx. \$100
Estes Park	no	yes	state, county, town and lodging sales & lodging	Taxes collected by the State and remitted to do not self collect	yes registration	yes	no	yes, a limit on the number of residentially zoned properties. No limit on commercial	\$200 base fee plus \$50 per bedroom for properties inside Town limits \$150
Fraser	yes	yes	yes	Municipality	yes	no	no	no	\$125 STR License application fee
Frisco	yes	yes	yes	yes	yes	no	none	no	
Glenwood Springs	yes	yes	3.7% sales & 2.5% lodging	Air BnB/VRBO collecting the taxes thru state system. STR owners must report this information to City.	Yes, 2 types available Short Term Rental (STR) and Accessory Tourist Rental (ATR)	STR - yes all neighbors within 250 feet. ATR - no	250' distance between STR permit, citywide cap	No unless prohibited by PUD	STR new \$500, renew \$300 ATR new \$300, renew \$150
Grand Lake	yes	yes	yes	Listing Agency	yes, renewable annually	yes	no	no	\$600 Annually
Mt. Crested Butte	Yes	Yes	County, state and Town sales tax, plus 4% local marketing district	Occupational Lodging tax, \$3.68/night.	Yes, Short Term Rental License and Pillow Tax License	No	No	No	\$200, plus pillow tax - \$10 per person the unit sleeps
Salida	yes	yes	Occupational Lodging tax, \$3.68/night.	Municipality	yes, non-transferrable	no	Capped at 75 and 1 per block in the Residential/Industrial areas	Capped at 75 in Residential/Industrial. No cap for Commercial District	\$470 New Residential/Industrial License, \$270 for New Commercial License, \$270 after first year for both types
Silverthorne	yes	yes	2% sales & 2% lodging tax. Annual STR license.	Owners are responsible for collection/remittance of taxes. VCA with Airbnb & Vrbo Sales & lodging tax due monthly to the Town of Silverthorne	Yes. Non-transferable, renews annually on Dec. 1.	Only in case of duplex	No.	No.	Tiered fee: Studio \$100, 1 BR \$150, 2BR \$200, 3BR \$250 4BR+ \$300
Snowmass Village	Yes	Yes	3.5% sales tax and a 2.4% lodging tax	AirBnB and VRBO collect for their listings. Taxes remitted directly to the City in other cases.	yes, non-transferrable	No	No	No	No

City	Primary Residence Allowed	Non-Primary Residence Allowed	Which Taxes Required	Tax Collected: By municipality or listing agency	License Required	Neighbor Notification	Concentration Limit	Zoning Limitations	Fees
Steamboat Springs	yes	yes	Yes (Sales & Lodging)	AirBnB and VRBO collect for their listings. Taxes remitted directly to the City in other cases.	Sales Tax License Required; VHR permit required for single family homes and duplexes in most zone districts	yes for VHR permits	no	no	\$50 Sales Tax Fee (one time); \$500 VHR permit fee, \$75 annual renewal fee
Telluride	yes	yes	4.5% Town Sales Tax 2.5% Town Affordable Housing Excise Tax 2.5% (collected from Yes sales/lodging)	Prop. Owner or representative / booking agency remits taxes	yes	no	no	yes, restrictions in residential zone	\$165 base fee plus \$22 per bedroom
Vail	Yes	Yes	Yes sales/lodging	Airbnb/VRBO/Property Manager collects for their listings. Taxes remitted directly to the town in other cases.	yes Effective 3/1/19 STR Registration required per unit.	Yes, for Duplex neighbor only; proof of notification required	No	No	tiered fee structure-- \$150 per unit for unmanaged properties, \$10 per unit for managed units, \$5 per unit for condotel managed units (24x7 front desk)
Winter Park	yes	yes	yes	Municipality	yes, non-transferrable	no	no	no	Annual business license fee of \$80

Counties

Eagle County	No county-wide restriction; short-term rentals not allowed in price-capped deed-restricted units	No county wide restriction	If assessors's office is aware a unit is a rental, it is taxed as such		No, counties can not initiate business licenses	No county wide restriction	No county wide restriction	No county wide restriction	none
Summit County	yes	yes	All short term property rentals (less than 30 days) are subject to the sales tax, mass transit and affordable housing tax. A sales tax license is obtained from the State because the State of Colorado Department of Revenue collects these taxes. Personal property tax is also collected by the County Assessor on residential rental furnishings.	Sales tax is collected through the State. Personal property tax on short term rental properties is assessed and collected by the County Assessor's office.	A short-term vacation rental permit is required through the County Planning Department as no business licenses were authorized by the State in unincorporated areas, so the use is regulated through a land use permit. REoent legislative changes now allow STR business licenses and Summit County is reviewing a change to or the addition of a license. A sales tax license is required through the State of Colorado. A personal property tax declaration form must be submitted to the County Assessor.	Notice is sent to neighbors only in cases where changes are proposed to the exterior of the property or building.	no	Zoning regulations are included in Section 3821 of the Summit County Land Use and Development Code, and include requirements for permitting, responsible agent, health & safety standards, parking, trash, noise, pets, signage, advertising, and complaints and enforcement. Not permitted in deed restricted workforce housing units, and in certain PUDs that expressly prohibit the use.	Initial permit - \$150; Annual renewal - \$75 Administrative Conditional Use Permit (CUP) required for higher occupancy and parking requests Initial CUP fee - \$350 (this is the full fee charged; not charged both the STR permit fee and the CUP fee); Annual CUP renewal - \$75

City	Primary Residence Allowed	Non-Primary Residence Allowed	Which Taxes Required	Tax Collected: By municipality or listing agency	License Required	Neighbor Notification	Concentration Limit	Zoning Limitations	Fees
Out-of-state Agencies									
Park City, UT	yes	yes	Summit County TRT 3.00; Outdoor Rec TRT.32; Park City TRT1.00; Park City Sales Tax 1.00; Summit County Sales.25; Utah Sales4.85; Summit Cty. Transpo.30;Mass Transit.25;Resort Comm. Tax 1.80. Tntal 12.57	state and AirBnB	yes, non-transferrable, annual business license	yes, in cases of duplexes or if shared common areas/hallways exist between or within a building	no	yes, only allowed in certain zones or with CUP's in certain zones	\$149.00 Admin Fee, \$28.74 per bedroom fee, \$17.00 Yearly renewal admin fee plus \$28.74/bedroom
Jackson, WY	yes	yes	yes	Collected by state and by AirBnB	yes, a permit	Yes, to neighbors within 300 ft.	no	yes, only allowed within the Lodging Overlay District or the Snow King Resort District	yes, \$100 for each residential short-term unit being permitted
Ketchum, ID	yes	yes	yes	As of Jan '18 tax collected by listing agency and remitted to City	yes, business license	no	no	No, State Legislature pre-empted local control of STR's	no
Moab, UT	no	no	yes	County and Airbnb	Yes, for each property owner	no	no	yes, only allowed in certain commercial zones	Business license fee - \$45 plus \$4 per room
Whistler, BC	no	Depends on zoning.	Provincial Sales Tax: 8% of listing price including any cleaning fees for reservations 28 nights and shorter in the Province of BC. Municipal and Regional District Tax: 2-3% of the listing price including any cleaning fees for reservations 28 nights and shorter in the Province of British Columbia	Province and "Airbnb"	yes	no	no	Only allowed in "tourist accommodation" zoned properties.	Business license fee

City	Occupancy Requirement	Require a "local responsible party" to take complaints?	Mandatory response time for the responsible party to address the complaint?	Utilize a 24 hour call center for complaints?	Compliance Efforts? (Compliance monitoring company, municipal staff, software, other)	Weblink to STR ordinance/regulations	Number of listings (Approx.)	Other
Aspen	No	Yes	Yes - local representative is to be "on call" per the municipal code.	No	MuniRevs, Staff - Finance and Community Development Departments	https://library.municode.com/co/aspen/code?municipal_code_nodeid=TT26LAUSRE_PT3002URE_CH26.37%3A%3A%3AURE_526.57%3A%3A0VARE https://www.cityofaspen.com/1331/Lodging-Tax-Vacation-Rentals	1300 (750 active, 550 inactive)	
Avon	none	No	No	No	MuniRevs	http://www.avon.org/str	296	
Basalt	none							Not permitted in employee housing units, Requires local representative
Beaver Creek	no	Yes	30 days	No	We are utilizing Host Compliance to find owners renting on their own who have not paid appropriate tax/assessment		1200	BCRC collects 5.35% Civic Assessment and .0096% Lodging Assessment for all STR
Blue River	2 people per bedroom plus two. No Bedroom and septic/sewer verification required	No	No	No	No	https://townofblueriver.colorado.gov/lo-dging/short-term-rentals	145	Posting requirements at rentals and self-certification required.
Breckenridge	Yes. Limited to 2 people per bedroom plus 4 for the entire property	Yes	60 minutes	Yes, LodgingRevs 970-423-5334	Yes, LodgingRevs	www.townofbreckenridge.com/shortterm	3838	All properties - Special Conditions of License/BOLT License -Location Card posting requirement/Advertisement Requirements
Crested Butte	2 people per bedroom plus an additional 2 people for the unit with a maximum occupancy of 10 people. Occupancy over 10 people requires an additional parking space be provided on site for every four additional people or part thereof.	Yes	1 Hour	No. Complaints can be lodged via phone or email to the Vacation Rental Inspector at Town Hall	Short Term Rental Helper generates a monthly list of non compliant properties based on our list of licensed properties.	https://www.crestedbutte-co.gov/index.asp?SEC=0DA56E89-36E1-4A3A-8001-5F16483DEFCD&Type=B_BASIC	209 unlimited licences. 17 primary residence licenses	Site safety inspection and on-site parking verification required.
Denver	No maximum number of guests per night. No simultaneous rental to more than one party under separate contracts.	Yes. LRP must be in City and County of Denver during the entire length of the STR period, must have access to the licensed premises, and must be authorized to make decisions regarding the licensed premises.	No	Yes. Complaints may be filed at any time by calling 311; however, response will likely only come during business hours (except for emergency situations)	Host Compliance, 1 full-time Compliance Manager, 4 employees who assist with STR compliance matters part time, STR Advisory Committee to guide policy changes	STR Business Licensing Homepage	3773 active listings, 2566 active licenses	
Dillon	no	yes	no	yes	yes, STR Helper	yes, https://www.townofdillon.com/business-resources/dillon-short-term-rental-str	113	requires license number in ads, must submit parking and trash/recycling plans

City	Occupancy Requirement	Require a "local responsible party" to take complaints?	Mandatory response time for the responsible party to address the complaint?	Utilize a 24 hour call center for complaints?	Compliance Efforts? (Compliance monitoring company, municipal staff, software, other)	Weblink to STR ordinance/regulations	Number of listings (Approx.)	Other
Durango	Determined by parking or # of bedrooms at the property.	Yes	No	No	LodgingRevs	http://online.encodeplus.com/regs/durango-co/doo-viewer.aspx#secid-273	125 permitted short term rentals	Updated regulations adopted in December 2020 which further restrict this use based on zoning. For existing and new mixed use developments, language that specifically allows STRs and caps the total number of units allowed for this use must be included in a prior land use approval.
Estes Park	2 per bedroom, plus 2 up to 8 total	Yes	30 Minutes (School District boundary)	Yes	LodgingRevs	www.estes.org/businesslicensing	322 residential and 152 commercially	New regulations were adopted December 2016 and modified in March 2017. Additional modifications Program implementation late 2017
Fraser	no	yes	one hour				120	
Frisco	2BR plus 4, with option to apply for more upon inspection	No, "responsible agent" 24/7 with no local requirement	No	Not yet, but coming summer of 2019	STR Helper	Updated materials should be available by 4/1/19	900	New ordinance passed 1/9/19; New annual STR license term of 5/1-4/30; First STR license issued 5/1/2019
Glenwood Springs	STR based on inspection ATR is one bedroom, 2 guests	Yes, residing within 30 miles/minutes	No	No	Staff	https://www.ci.glenwood-springs.co.us/333/Vacation-Rentals	104 active permits, approximately 90 active listings	It is a condition for renewal that owners show they remitted lodging tax – showing they are actually utilizing the permits.
Grand Lake	none	yes	15 min	no	STR Helper		600	
Mt. Crested Butte	No	Yes	Yes	Yes	Host Compliance	https://mtcrestedbuttecolorado.us/vertical/sites/%7B36467D9E-CD46-4739-95F2-EF9DEBC7DA37%7D/uploads/Ordinance_01_2019_00110.pdf		
Salida, CO	None	Require local management	no	no	LodgingRevs	https://library.municode.com/co/salida/codes/code_of_ordinances?nodeId=CH8BULIRE_ARTVISHRMBULI	200	
Silverthorne	Max advertised occupancy = 2/Bedroom + 2	Yes	7am -11pm (60 minutes) 11pm -7am (30 minutes)	Yes	Yes. LodgingRevs	https://www.silverthorne.org/town-services/finance-administrative-services/business-liquor-licenses	100	STR license is required to be posted in online ads. Good Neighbor Guidelines must be posted prominently in rental property. STR license is required to be visibly displayed in rental property (address, license #, property owner name & contact info for responsible agent). STR prohibited in deed restricted & workforce housing units.
Snowmass Village	Yes, under the building code	no	no	no	no		800 units. This does not include hotel rooms	Not permitted in employee housing units without prior approval.

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Steamboat Springs	1 per 200 sf, max 16	no	no	no	no	CDC Section 302.E.4 (http://steamboatsprings.net/246/Community-Development-Code)	171 active permits. Approx 2388 listings in area.	We only require a VHR permit for single family and duplex units OUTSIDE of the resort area (RR and G) zone districts. Multiple family units and all units in RR and G are allowed by right.
Telluride	none	yes	no	no	yes	https://www.telluride-co.gov/DocumentCenter/View/260/short-term-rental-regs	723	Restrictions in Residential Zone : no more than 3 rentals per year, w aggregate not to exceed 29 days; implemented in 2011
Vail	Two per bedroom, plus two.	Yes - Local contact within 60 minute distance required; Evidenced by copy of driver's license	60 min response time unless between 11pm and 7am, then 30 minute response time	Yes	LODGINGRevs, one full-time municipal employee monitors listings, registrations and complaints	https://www.vailgov.com/short-term-rentals	2500	Notorized affidavit required as part of the application for acknowledgement of life safety, noise, trash and parking regulations
Winter Park	none	no	no	no	LodgingRevs	no	349	We require a business license. We have contracted with LodgingRev's that tracks various sites for rentals that have not obtained a business license. The Town does not have other limits or restrictions for short term rentals excluding any regular zoning restrictions.

Counties

Eagle County	Eagle County Land use codes state no more than one person per every 300 square feet; this limit is not enforced							No county wide restriction
Summit County	2 persons per bedroom plus 4 additional occupants, or 1 person per 200 square feet of living area, whichever allows for a greater occupancy. Max occupancy 19; can apply for a CUP to request 20 or more occupants. Condominium buildings with interior egress corridors less than 44 inches wide and without a sprinkler system are further limited to 2 persons per bedroom plus 2 additional occupants, or 1 person per 200 square feet of living area, whichever allows for a greater occupancy.	Responsible agent required. Local residency not required for the agent. Responsible agent must be available 24 hours per day, 7 days per week, and must respond to complaints within 1 hour.	yes, required to respond within 1 hour	yes. Host Compliance 24-hour call center is utilized	yes. Host Compliance and Planning Dept staff	www.SummitCountyCO.gov/STR	as of 3-24-21: 3,767 active permits; 6,282 active registered listings. Note 450 new STR permit applications under review.	County STR regulations were adopted 12/18/18; Currently contracted with Host Compliance for permitting system and complaint management system

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<u>Out-of-state Agencies</u>								
Park City, UT	Yes, 75 sq. ft per bedroom, at least 50sq ft of floor space per occupant (if more than 1)	yes	no	no	monitoring with 3rd party that verifies internet listings	www.parkcity.org/MunicipalCode	3500 listings. 2000 licensed	Site visit and safety inspection prior to application
Jackson, WY	Limited to less than one calendar month	no	no	yes	Host Compliance	yes	164	
Ketchum, ID	Max 30 days/guest							no
Moab, UT	no	no	no	no	no	https://moab.municipal.codes/Code/5.67.010		Not permitted in any residential zones. Only permitted in certain commercial zones. Building, fire, health and zoning inspections required for short-term rentals permitted in commercial zones.
Whistler, BC	no	no	no	no	Municipal staff, software, bylaw enforcement	https://www.whistler.ca/sites/default/files/2019/Nov/bylaws/original/23992/2142_tourist_accommodation_business_regulation_bylaw_no_2142.pdf	1000+	

Housing & STR Ballot Questions

November 2021

Colorado Association of Ski Towns

<u>Jurisdiction</u>	<u>Brief Summary</u>	<u>Passed/Failed</u>	<u>Approx. For/Against</u>	<u>Comments</u>
Avon	A 2% Short Term Rental Tax to Fund Community Housing	P	71%/29%	Unofficial results. Results updates: https://results.enr.clarityelections.com/CO/Eagle/111077/web.278093/#/summary
Basalt	Bond issue for affordable housing, green initiatives, and downtown improvements	P	73%/27%	\$ 17 million, \$6 million for housing
Crested Butte	Increase excise tax on STRs from 5% to 7.5%	P	75%/25%	All revenues from this tax are dedicated to affordable housing. Included bonding authority on entire revenue from tax
Crested Butte	\$2,500/yr tax on residential properties not used as a primary residence combined with 0.5% sales tax all to fund affordable housing	F	43%/57%	
Frisco	*Citizen petition to ban STR's in single family homes	N/A	N/A	*Failed to get enough signatures to make ballot
Summit County	A continuation of .6% sales tax to fund workforce housing	P	71%/29%	
Telluride	Cap STR Licenses at 400 which would have cut number of short-term rental licenses in half. Licenses to be determined by lottery.	F	41%/59%	Primary residences and STR "required" units exempt
Telluride	Cap STR Licenses at CURRENT level for 2 years and double the STR License fees with increase dedicated to affordable housing fund.	P	55%/45%	New STR license fees (based on unit type/size) will now be: \$132 for Lodging establishments and room rentals and \$330 + \$44/sleeping room for Accomodations units and Rental Houses.
Vail	.5% sales tax increase dedicated to housing projects and initiatives	P	54%/46%	