

Town of Rico Memorandum

TO: Town of Rico Board of Trustees

Date: January 29, 2026

FROM: Chauncey McCarthy, Rico Town Manager

SUBJECT: February Board of Trustees Work
Session

2026 and beyond work plan (Pg. 2-15)

Included in the packet is the 2024 and beyond work plan for the Board's review. This document is provided as a reference for format and organization, as well as a snapshot of the Town's recent areas of focus, including projects that are ongoing or have been completed.

The work plan is being circulated in advance of the Board's work session to allow Trustees time to familiarize themselves with past priorities and current project status before beginning discussion of a 2026 and Beyond Work Plan. Trustees are encouraged to reflect on the Town's needs and priorities and consider additional topics or areas of focus that should be discussed and potentially added to the 2026 and beyond work plan.

Water Infrastructure

Goal: Reactivate silver creek water system

Objective	Timeframe	Persons Responsible	Statuses	Comments/Add' Information
Impose development fees for subdivisions, PUD and large scale developments	Ordinance adopted by End of year 2023	Chauncey McCarthy/legal/Board of Trustees	Completed	In process
RFP for engineering documents for the necessary improvements needed to reactive silver creek	Select Firm by end of 2024	Chauncey McCarthy/Board of Trustees	In Progress	PNA Completed, Design work has not started
Pursue funding to reactive silver creek	To run concurrent with engineering	Chauncey McCarthy/Engineering firm	In Progress	State revolving fund, grants, and potential federal funding will all be necessary to offset this project's cost
Go out to bid for water system improvements, construct improvements, reactive silver creek	Contingent upon funding. Ideally breaking ground summer 2026	Chauncey McCarthy/Engineering Firm/ Board of Trustees / Construction company		Funding is the biggest hurdle for this project. As federal infrastructure funds roll out there will be a better understanding of the potential timeline

Goal: Repair or replace third storage water tank

Objective	Timeframe	Persons Responsible	Statuses	Comments/Add' Information
Research and determine funding sources	Complete by Dec-2024	Chauncey McCarthy	Completed	Funding for tank rehab is limited. Water taps sales may offset cost
Pursue funding via grant, state revolving fund, water taps sold. Budget for repairs	Complete by Dec-2024	Chauncey McCarthy	In Progress	Estimate from summer 2022 was 250,000
Go out to bid for water tank rehabilitation and complete necessary work	Complete by summer 2026	Chauncey McCarthy/Board of Trustees/Tank Rehabilitation company		This is unlikely due to the Dolores River Water line replacement taking priority

Street Fund and Infrastructure

Goal: Construct New Town Shop

Objective	Timeframe	Persons Responsible	Status	Comments/Add' Information
Finalize construction documents	End of Feb-2023	Chauncey McCarthy/Goff Engineering/Wiley Architecture	Completed	Almost Completed
Apply for DOLA EIAF grant to offset construction cost	Grant Due March-2023 Awarded June-2023	Chauncey McCarthy	Completed	
Finalize lease purchase option need to fund the project and amend budget	Budget amendment July-2023	Chauncey McCarthy/Troy Bernberg/Board of Trustees	Completed	Include sale of town owned space as revenue
Go out for bid for construction	July-2023 through August-2023	Chauncey McCarthy/ Board of Trustees	Completed	
Construct shop	August-2023 through October-2024	Chauncey McCarthy/Construction company	Completed	Project will include public parking, bathroom, and secured yard storage

Goal: Maintain employees and update equipment

Objective	Timeframe	Persons Responsible	Status	Comments/Add' Information
Pursue a mill levy increase during the November 2025 election	November-2025 election	Chauncey McCarthy/Legal/Anna Wolf/Board of Trustees/Resident electors	Completed	Approved 2025 General Election
Purchase new smaller front end loader*	Order by Q4 2026	Chauncey McCarthy /Board of Trustees		
Review compensation and benefits package to stay competitive with other employers	Yearly	Chauncey McCarthy/Board of Trustees	In Progress	

*large purchases will be more manageable with a mill levy increase. If mill levy fails again these purchases will need to staggered greater then what is proposed.

Goal: Dust mitigation and paving

To be reviewed again by the Board of Trustees in 2025

Goal: Improve Road Ways and Stormwater Management System**

**This goal is associated with the townwide VCUP and should be discussed by the board to make determinations of the objectives.

Sewer Infrastructure

Goal: Centralized Sewer System*

Objective	Timeframe	Persons Responsible	Status	Comments/Add' Information
Complete amended PER for town waste water treatment and collection system	Final Report Feb-2024	Chauncey McCarthy/Board of Trustees/Engineering Firm	Completed	Bohannon Huston selected
Pursue funding to continue project	Ongoing	Chauncey McCarthy/Board of Trustees/Engineering Firm	In progress	State revolving fund, grants, and potential federal funding will all be necessary to offset this project's cost
Successfully release the 2.5 million dollars of congressionally directed spending	Ongoing	Chauncey McCarthy/Engineering firm	In progress	Grant has been award design is underway
Create construction documents,	Ongoing	Chauncey McCarthy/Engineering Firm/ Board of Trustees /	In progress	Design is underway and is expected to be completed Q4 2026
Go out to bid, install improvements, and construct treatment facility	Unknown	Chauncey McCarthy/Engineering Firm/ Board of Trustees / Construction company/Engineering Firm		Project may be phased based upon funding opportunities.

*Due to the size, scope, and complexity of this project timelines at this point are near impossible to determine. Once the amending PER is completed and funding is investigated there should be a better understanding of what is feasible. Still waiting to see how federal funding will be dispersed

Municipal Documents

Goal: Update Municipal Documents

Objective	Timeframe	Persons Responsible	Status	Comments/Add' Information
Rico Land Use Code global revision	Complete by December 2024	Chauncey McCarthy/Jennifer Stark/Planning Commission/Board of Trustees/Legal	In Progress	In process now. Will require planning commission recommendation and Board of Trustees adoption
Revise Home Rule Charter	Complete by Dec 2024	Chauncey McCarthy/Board of Trustees/Legal	Completed	Work through charter amendments during Trustee meetings
Go to ballot with proposed Home Rule Charter amendments	November 2025 Election	Chauncey McCarthy/Legal/Anna Wolf/Board of Trustees/Resident electors	Completed	This will require a majority vote
Revise Rico Master Plan	Start in 2025	Chauncey McCarthy/Board of Trustees/Master Planning Committee	In Progress	This is a large project and the town may want to consider working with a consultant through the process
Revise Water Rules and Regulations	Adopt by end of July 2024	Chauncey McCarthy/Board of Trustees/Legal/Pat Drew	Completed	Address water conservation and revise document in its entirety
Codify current legislation	Start once new RLUC is adopted	Chauncey McCarthy/Board of Trustees/Municode		Engage with Municode, process takes two years.
Update hazard mapping	On Going	Chauncey McCarthy/Planning Commission/Board of Trustees/DNR/Engineers	In Progress	Debris fan mapping is underway, DNR is updating Floodplain mapping, Avalanche and wetland mapping has not begun

Parks and Open Space

Goal: Improve Parks and Open Space

Objective	Timeframe	Persons Responsible	Status	Comments/Add' Information
Activate Community Engagement Team and gain community input	February 2023 - April 2023	Chauncey McCarthy/CET Team/ FPM Consulting	Completed	
Create park design and budget	April 2023 - May 2023	Chauncey McCarthy/FPM Consulting	Completed	Tetris exercises community input meeting held 7/9/23
Pursue funding for park improvements	August 2023 - June 2024	Chauncey McCarthy/FPM Consulting	Completed	Initial project scope funded, pursuing additional funding to enhance amminites
Construct park improvements	July 2024 - August 2025	Chauncey McCarthy/FPM Consulting/Construction firm	Completed	
Park Grand Opening	August 2025	Chauncey McCarthy/FPM Consulting/Local Community	Completed	
Improve trails within town and surrounding area	On going	RTA/Local Community	In Progress	
Complete the Rio Grande South Trail Improvements and bridge	On going	RTA/Local Community	In Progress	

Additional Notes

Close out VCUP by end of Q3 2024 (Town wide storm drainage, soil management contractor, remediate roads, adopted IC, educate residents, promote participation)

Continue learning from other communities' success and downfalls.

Save Money, responsible purchases and spending

Provide support for school district initiative (Completed)

Citizen communication and engagement (post agendas in additional locations, provide meeting summary to mailserv list, host two community participation meetings a year)

Revisit recycling program

Help local businesses by providing support. (Chamber of commerce)

Research and investigate impact fees for large scale developments

Provide support to RFPD

Promote open space

Town shop project includes a parking lot which can be used as an intercept lot during snow removal

Reengage / stay involved with ARCO, Trust for Public Lands, MLC to ensure ARCO acquired property that's not needed or remediation is placed in conservation.

Continue to pursue/update technology