

Town of Rico
Solicitation for VCUP Phase 2 Town Contractor

The Town of Rico (the “Town”) seeks to retain a contractor to serve as its representative during upcoming work related to the Rico Townsite Soils Voluntary Cleanup Program (“Rico VCUP”).

The Rico VCUP is a collaborative effort by the Town and Atlantic Richfield Company (“AR”), overseen and approved by the Colorado Department of Public Health and Environment (“CDPHE”), to remediate elevated levels of lead in soil in Rico. The Rico VCUP will be funded by AR, with work to proceed in three phases. In Phase 1, AR will conduct soil sampling and will remediate developed properties with elevated lead levels (with the consent of the property owner). In Phase 2, AR will oversee the Soils Management Program, which will help property owners comply with soil management regulations that have been adopted by the Town. The soil management regulations require property owners or developers to obtain permits and undertake certain activities during the initial development of un-remediated properties and during soil-disturbing activities on developed properties (both remediated and un-remediated). In Phase 3, the Town will oversee the Soils Management Program, with funding from AR.

The Town seeks to retain a contractor to serve as the Town’s representative during Phase 2 (the “Phase 2 Town Contractor”), when the Soils Management Program is overseen by AR.

Anticipated responsibilities of the Phase 2 Town Contractor include the following:

- Provide assistance to the Town Manager or other delegated Town representative related to permits required by the soil management regulations, including assisting with the review and approval of permit applications and assisting with the issuance, tracking, and enforcement of permits. This includes work with both Town staff and other representatives and members of the public.
- Serve as a liaison between the Town Manager or other delegated Town representative and AR, the AR contractor overseeing the Phase 2 Soils Management Program, and any other AR contractors. This may involve attending regular meetings with VCUP stakeholders as well as being available for one-off meetings and requests for assistance.

The Phase 2 Town Contractor will provide services on a part-time basis. The Town anticipates requiring assistance equivalent to approximately 10-15 hours of work per week on average, though less assistance may be required during the winter months. The Town’s estimate of the amount of assistance required is only an estimate and not a guarantee of work that will be required or a limit on the amount of work that may be required. The level of work will be dependent, in part, on the amount of property development undertaken by landowners in Rico. Variability in temperature and weather, and general economic and construction trends in Rico and the region, as well as other factors, may affect the actual amount of assistance required.

Applicants for Phase 2 Town Contractor should be prepared to describe the following qualifications:

- Experience with excavation, construction, and/or soil management in or around Rico or in an area with topography and other natural conditions similar to Rico.
- Ability to convey complex and technical information related to soil remediation and excavation to a wide-ranging audience, including government decision-makers and the general public.
- Experience and willingness to work cooperatively with all VCUP stakeholders, including the Town, Town property owners and residents, AR, and AR contractors.
- Flexibility and availability to respond to Town requests for assistance as such requests may arise, including the ability to attend meetings in-person in Rico.
- Strong organizational skills and attention to detail.

Payment for the Phase 2 Town Contractor’s services will be at a rate of \$40-50 per hour, depending on experience and qualifications. The final rate will be decided based on the proposals received and in the Town’s sole, final discretion. The Phase 2 Town Contractor will not be an employee of the Town and will not be eligible for benefits from the Town.

Interested applicants should provide a statement of interest and a description of qualifications to Chauncey McCarthy, Town Manager, by email at townmanager@ricocolorado.gov by April 10, 2025. This solicitation will remain open until that deadline, and no applicant will be selected to serve as Phase 2 Town Contractor prior to that deadline.

The Town will review all application materials submitted and may select the Phase 2 Town Contractor based upon the written application materials alone, or may decide to interview one or more applicants. Based on the information provided—including experience and description of qualifications—the Town will select the applicant who will provide the best value to the Town.

Any questions regarding this solicitation or the Phase 2 Town Contractor position may be directed to Chauncey McCarthy, Town Manager, by email at townmanager@ricocolorado.gov.