

## RICO TOWN BOARD MINUTES

April 15, 2020

The regular Town Board meeting was called to order at 7:00 pm by Acting Mayor Nicole Pieterse.

**Members Present.** Barbara Betts, Joe Dillsworth, Patrick Fallon, Sophia Kyriakakis, Nicole Pieterse, Brandy Randall and Stephen Roberts.

**Staff Present.** Kari Distefano and Linda Yellowman.

**Guests Present.**

**Approval of the Agenda.** The agenda for April 15, 2020 was presented for approval. Town Manager Kari Distefano asked to remove the River Corridor. Brandy Randall made a motion to approve the amended agenda for April 15, 2020. Stephen Roberts seconded the motion. The motion passed unanimously.

**Approval of the Minutes.** The Rico Town Board minutes for March 18, 2020 were presented for approval. Sophia Kyriakakis made a motion to approve the minutes for March 18, 2020. Patrick Fallon seconded the motion. The motion passed unanimously.

**Corona Virus.**

Update on the Coronavirus Restrictions and Resources.

Dolores County has had no confirmed cases of coronavirus, San Miguel County is now up to 11 cases and Montezuma County is reporting 8 cases and 1 death. The Governor's office has extended the statewide stay-at-home order until April 26, 2020. The Town's new coronavirus web page is kept updated with information.

**Consent Agenda:**

**Approval of the Monthly Bills.** The Monthly bills for April 2020 were submitted for approval. Sophia Kyriakakis made a motion to approve the bills for April 2020. Patrick Fallon seconded the motion. The motion passed unanimously.

**Treasurer's Report.**

First Quarter.

The Town of Rico's budget has not experienced the effects of the coronavirus. Sales tax are higher than projected and expenses are less than expected. We are hiring marshals to share a position this month and Esteban Roberts is helping Dennis Swank.

**Citizens Communication.** None.

**Action Items.**

Appointment of Rico Town Marshalls Jerry Tevault and Jerry Sam.

The Town of Rico found two police officers from the Cortez Police Department that are willing to share a part-time shift in Rico. They are Jerry Tevault and Jerry Sam. They will be joining us by Zoom. Nicole Pieterse made a motion to appoint Jerry Tevault and Jerry Sam as policer officers.

Sophia Kyriakakis seconded the motion. The motion passed unanimously. Both officers were given the Oath of Office.

Appointment of Rico Planning Commission member and alternates.

Three applicants Mike Contillo, Frank Strachan and Skip Zeller are interested serving on the Planning Commission. Joe Dillsworth made a motion to appoint Mike Contillo as a regular member and alternates will be Frank Strachan and Skip Zeller. Stephen Roberts seconded the motion. The motion passed unanimously.

Consideration of the Rico Special Event Permit. This permit is quite comprehensive and the Trustees should decide if they want to keep all provisions or remove some. Nicole Pieterse made a motion to approve the Special Event Permit with the following conditions: confirmation/contract, notifying nearby neighbors, use of Airbnb, parking by the town shop, fees per hour per officers, damage deposit would be 100.00-150.00 to 300.00-500.00. Joe Dillsworth seconded the motion. Motion passed unanimously.

Consideration of Approval of River Corridor Map.

Postponed.

Consideration of CDOT's Use of the Shop Parcel for a Work Trailer. CDOT is planning to work on Colorado Highway 145 this summer near Rico. They are in need of a place to park their work trailer. They are requesting the use of the Town Shop parcel as a backup. The Town Board would like more information before approval.

Consideration of Water Bills Relief for Residents Affected by the Coronavirus. Town Manager Kari Distefano said a letter was sent to residents and suggested that they call the Town if a loss of income due to the coronavirus had affected their ability to pay their water bill this month. We recently had a request to have bill forgiven altogether. I believe that this request merits some discussion and direction from the Board. The Board agreed there should be no forgiveness, but work with the customers and waive late fees.

**City Council and Committee Reports.**

Town Clerk.

Public Works.

Parks, Open Space and Trails. Storing winter stuff and opening the trails.

Sewer Committee. The committee has not met. The committee will meet the first Thursday of the month.

**Town Manager's Report.**

Update on Water Tank Road:

The USFS has been contacted concerning an access permit because the Town uses this road as access to the water tanks. There is also water line installed in the road. The USFS does not have good survey data on the USFS owned. They would need to use a BLM surveyor to ascertain the exact location of the road on USFS land prior to issuing a permit. They are intending to survey the Rico area but until then, they appear to be content with the status quo.

Update on the 2020 Census:

Due to the coronavirus, there have been some changes. The self-response period has been extended from July 31<sup>st</sup> through August 14<sup>th</sup>. People in Rico should have seen census packets at their doorstep but I'm not sure if this happened. You do not need a form to respond to the census. Calls can be made or go online to fill the forms. Census numbers determine

governmental representation such as how many members of Congress our area gets in Colorado and how districts are drawn for County Commissioner seats.

**Water Meter Project:**

Given the fact that there are many skilled technicians in Rico who have either experienced a reduction in their workload or are out of work altogether, staff asked the Department of Local Affairs if the town can do this project in-house with local skilled labor. The Town would prefer to use this approach. In addition to mitigating some of the unemployment created by this crisis, keeping the project local would reduce the opportunity for the virus to spread to Rico. The Town plans to keep all invoices and canceled checks for materials associated with this project as well as tracking hours by employees dedicated to the project.

**Discussion Items**

**Land Sale from USFS to Atlantic-Richfield:**

The USFS is intending to sell a parcel that they own located in the area of the mine cleanup just north of Town to Atlantic Richfield. Their rationale is that they feel that they cannot effectively administer the parcel and that it would be used by Atlantic Richfield for constructed wetlands to help facilitate the cleanup of the St. Louis Tunnel Adit. As a requirement of Section 106, the National Historic Preservation Act of 1966, the USFS is required to conduct an archaeological survey of the parcel in question. The USFS is asking the Town of Rico if we would like to be a consulting party. As a consulting party, the Town would receive information about this project and would be invited to provide input. Ms. Distefano believes that this is of interest and can't see a downside of refusing this invitation. The consensus of the Board was to accept the invitation.

**Adjournment.** Barbara Betts made a motion to adjourn the meeting at 8:20 pm. Patrick Fallon seconded the motion. Motion passed unanimously.

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Linda Yellowman  
Rico Town Clerk

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Nicole Pieterse  
Acting Mayor ProTem

NEW Town of Rico - General Fund  
**Check Register**  
 For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
16565	5/5/20	Dolores County Addressin	10000	210.40
16566	5/13/20	Genevieve A. Yellowman	10000	138.52
16567	5/13/20	Karen L. Distefano	10000	1,881.00
16568	5/13/20	Dennis E. Swank	10000	1,099.71
16569	5/13/20	Linda M. Yellowman	10000	1,078.88
16570	5/14/20	CEBT	10000	3,475.40
16571	5/14/20	Jon Kelly	10000	375.00
16572	5/14/20	Athene Annuity & Life Co	10000	30.62
16573	5/14/20	Big O Tires	10000	33.18
16574	5/14/20	Town of Rico	10000	850.46
16575	5/14/20	Century Link	10000	47.49
16576	5/14/20	Basin Printing & Imaging	10000	256.09
16577	5/14/20	Fraley Propane, LLC	10000	355.00
16578	5/14/20	Rico Telephone Company	10000	292.95
16579	5/14/20	San Miguel Power Associ	10000	161.00
16580	5/14/20	Slavens, Inc	10000	45.84
16581	5/14/20	Town of Rico	10000	850.46
16582	5/15/20	Michael T. O'Connor	10000	628.21
16583	5/15/20	Stephen C. Roberts	10000	664.92
16584	5/18/20	Stephen Roberts	10000	28.71
16585	5/18/20	Kaplan Kirsch Rockwell	10000	11,286.10
16586	5/19/20	Viner Law	10000	1,082.50
<b>Total</b>				<u><u>24,872.44</u></u>

NEW Town of Rico - Water Fund  
Check Register  
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
4114	5/14/20	AT&T Mobility	10000	105.18
4115	5/14/20	Core & Main LP	10000	2,777.70
4116	5/14/20	Town of Rico	10000	8,863.54
4117	5/14/20	Hach Company	10000	114.41
4118	5/14/20	Athene Annuity & Life Co	10000	30.62
4119	5/14/20	Fraley Propane LLC	10000	100.00
4120	5/14/20	San Juan Basin Health De	10000	35.00
4121	5/14/20	San Miguel Power Associ	10000	454.00
4122	5/14/20	Slavens, Inc	10000	55.96
4123	5/14/20	USA Bluebook	10000	1,337.21
4124	5/14/20	UPS	10000	18.33
4125	5/14/20	Ferguson Waterworks #11	10000	264.81
4126	5/14/20	Rico Telephone Company	10000	105.00
4127	5/18/20	RVS Software	10000	1,250.00
4128	5/18/20	UPS	10000	61.57
Total				<u>15,573.33</u>

2018 NEW Town of Rico - Street Fund  
Check Register  
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
2576	5/14/20	Town of Rico	10000	3,118.44
2577	5/14/20	Blue Tarp Financial, Inc.	10000	39.99
2578	5/14/20	Partners in Paris, Inc	10000	87.36
2579	5/14/20	Rico Telephone Company	10000	41.41
2580	5/14/20	San Miguel Power Associ	10000	279.00
2581	5/14/20	Slavens, Inc	10000	59.14
2582	5/14/20	WM Corporate Services, I	10000	93.77
Total				<u>3,719.11</u>

NEW Town of Rico - Sanitation Fund  
Check Register  
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
1399	5/13/20	Town of Rico	13500	848.69
1400	5/14/20	Alpine Land Consulting, L	13500	612.50
Total				<u>1,461.19</u>

NEW Town of Rico - Open Park Fund  
Check Register  
For the Period From May 1, 2020 to May 31, 2020

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
1594	5/14/20	San Miguel Power Associ	11000	23.00
1595	5/14/20	Town of Rico	11000	820.00
1596	5/14/20	Slavens, Inc	11000	158.44
1597	5/18/20	Big O Tires	11000	88.36
Total				<u>1,089.80</u>



**NOTICE  
PURSUANT TO THE LIQUOR LAWS  
OF COLORADO**

Rico Frequency  
Ronald Hall  
P.O. Box 331  
Rico, Colorado 81332

HAS REQUESTED THE LICENSING  
OFFICIALS OF BOARD OF TRUSTEES  
TO: Grant Special Event Permit  
LICENSE AT: Rico Town Park  
1 S. Glasgow Ave. in Rico, Colorado  
HEARING ON APPLICATION TO BE HELD AT:  
Rico Courthouse: Town Board Meeting  
2 N. Commerical St. Rico, Colorado  
TIME AND DATE: 7:00 p.m. May 20, 2020  
DATE OF APPLICATION: April 17, 2020  
BY ORDER OF: Town of Rico  
OFFICERS:

Petitions in writing may be file at the Rico Town Hall  
2 N. Commercial Street, Rico, Colorado. Persons  
Desiring to be heard may appear at the time and place of Public  
Hearing.

# Permit

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- Social
- Fraternal
- Patriotic
- Political
- Athletic
- Chartered Branch, Lodge or Chapter
- National Organization or Society
- Religious Institution
- Philanthropic Institution
- Political Candidate
- Municipality Owned Arts Facilities

<b>LIAB</b> Type of Special Event Applicant is Applying for:	<b>DO NOT WRITE IN THIS SPACE</b>
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <b>RICO FREQUENCY</b>	State Sales Tax Number (Required) <b>94401992-0000</b>
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2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <b>PO BOX 331 RICO CO 81332</b>	3. Address of Place to Have Special Event (include street, city/town and ZIP) <b>RICO TOWN PARK 101 S Glasgow Ave. RICO, CO 81332</b>
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4. Authorized Representative of Qualifying Organization or Political Candidate <b>RONALD HALL</b>	Date of Birth <b>3/17/1967</b>	Phone Number <b>307-413-3422</b>
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Authorized Representative's Mailing Address (if different than address provided in Question 2.)

5. Event Manager <b>RONALD HALL</b>	Date of Birth <b>3/17/1967</b>	Phone Number <b>307-413-3422</b>
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Event Manager Home Address (Street, City, State, ZIP) <b>1 S GLASGOW AVE, RICO CO 81332</b>	Email Address of Event Manager <b>CLAYTRELL@ICLOUD.COM</b>
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6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes How many days? _____	7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____
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8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?  Yes  No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	Date	Hours	From	To	
09/26/2020		9 a.m.	6 p.m.	09/27/2020		9 a.m.	6 p.m.													

**Oath of Applicant**

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature	Title <b>President</b>	Date <b>4/17/2020</b>
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**Report and Approval of Local Licensing Authority (City or County)**

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

**THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
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Signature	Title	Date
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**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

Liability Information			Total
License Account Number	Liability Date	State	
		.750 (000)	\$

## Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- Appropriate fee.
- Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
- Copy of deed, lease, or written permission of owner for use of the premises.
- Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; or
- If not incorporated, a NONPROFIT charter; or
- If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.

- Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
- Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
- State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
- Check payable to the Colorado Department Of Revenue

### Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

N ↑

Brooke + Justin's  
VIP Balcony

Vendor  
Parking

← Vendor Access →

Beer  
Tent

FOOD

VEND

Swagset

Picnic  
Shelter  
+ trash/  
recycle

Picnic Tables  
w/ trash cans  
+ recycling

Kids  
Tent

STOPS

Entrance w/ Security

Access between

Chain Link Fence

Benches

Cow's Nest

Play  
Ground

EMS Ambulance Station

Public Only

Trash tent

shade  
Trees

Valley  
Bull

Mosh  
Pit  
STAGE

Artist + Band  
Load-In +  
Parking

Porta lets  
+  
Dumper

Argentine Boulevard  
EMS access

River  
Street  
= Water station

= Orange Construction Fence

= EMS/Security

= Trash + Recycling

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Rico Frequency

is a

Nonprofit Corporation

formed or registered on 02/17/2020 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20201145180 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 04/15/2020 that have been posted, and by documents delivered to this office electronically through 04/16/2020 @ 19:29:45 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 04/16/2020 @ 19:29:45 in accordance with applicable law. This certificate is assigned Confirmation Number 12252830 .



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."